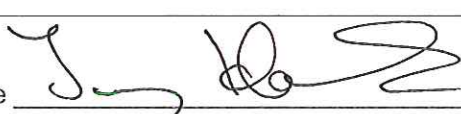


Record of an individual Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Councillor Tony Harbour
Key decision?	No
Date of decision (same as date form signed)	.
Name and job title of officer requesting the decision	Ian Matten Waste and Parks Services Manager
Officer contact details	Tel: 01235 422113 Email: ian.matten@southandvale.gov.uk
Decision	To: approve a final assessment of the performance of Sodexo Limited, in delivering the grounds maintenance services contract for South Oxfordshire District Council for the period 1 January 2016 to 31 December 2016 as "excellent"
Reasons for decision	<p>I have assessed the contractor's overall performance measured against key performance targets, customer satisfaction and client satisfaction and noted the progress in addressing the areas of improvement identified in the previous review.</p> <p>This decision follows the comments made by the Joint Scrutiny committee held on 22 May 2017 where the committee considered the head of corporate strategy's annual performance review report of the grounds maintenance contractor, Sodexo Limited for 2016.</p> <p>The Joint Scrutiny committee resolved to endorse the head of corporate strategy's recommendation that the category of "Excellent" should be awarded to Sodexo for their performance during 2016.</p> <p>The committee noted :</p> <ul style="list-style-type: none"> • Sodexo had exceeded three of five performance targets • Sodexo had introduced a new staff training programme

	<ul style="list-style-type: none"> employed a new health and safety officer which has improved performance restructured the teams to improve responsibility and created team leaders which gave more accountability. 																																				
Alternative options rejected	The performance review allows for an assessment of performance ranging from poor to excellent.																																				
Legal implications	None																																				
Financial implications	None																																				
Other implications	None																																				
Background papers considered	Performance review report of Sodexo Limited for 2016 presented at the Joint Scrutiny committee on 22 May 2017																																				
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None																																				
List consultees	<table border="1"> <thead> <tr> <th></th> <th>Name</th> <th>Outcome</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Ward councillors</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Legal</td> <td>Pat Connell</td> <td>No Comment</td> <td>10/07/17</td> </tr> <tr> <td>Finance</td> <td>William Jacobs</td> <td>No Comment</td> <td></td> </tr> <tr> <td>Human resources</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sustainability</td> <td>Heather Saunders</td> <td>No Comment</td> <td></td> </tr> <tr> <td>Diversity and equality</td> <td>Cheryl Reeves</td> <td>1/4ly equality monitoring takes place, no issues have been identified with their performance</td> <td>13/07/17</td> </tr> <tr> <td>Communications</td> <td>Shona Ware</td> <td>No Comment</td> <td>13/07/17</td> </tr> <tr> <td>Chief Executive</td> <td>Mark Stone</td> <td>No Comment</td> <td>24/07/17</td> </tr> </tbody> </table>		Name	Outcome	Date	Ward councillors				Legal	Pat Connell	No Comment	10/07/17	Finance	William Jacobs	No Comment		Human resources				Sustainability	Heather Saunders	No Comment		Diversity and equality	Cheryl Reeves	1/4ly equality monitoring takes place, no issues have been identified with their performance	13/07/17	Communications	Shona Ware	No Comment	13/07/17	Chief Executive	Mark Stone	No Comment	24/07/17
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Confidential decision? If so, under which exempt category?	No																																				
Call-in waived by Scrutiny Committee chairman?	No																																				
Cabinet member's signature To confirm the decision as set out in this notice.	Signature  Date <u>25 July 17</u>																																				

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY

For Democratic Services office use only		
Form received	Date: 26-7-17	Time: 09:00
Date published to all councillors	Date: 26-7-17	
Call-in deadline	Date: Not applicable	Time: —

